

Manual for KLM/AF Flight Bookings

Valid for all SCC-Members only

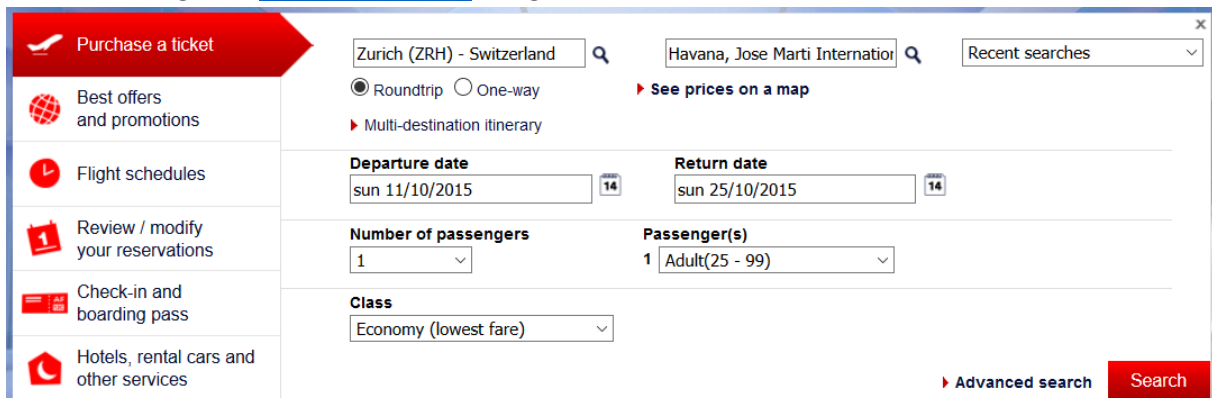
It is now possible to book flights to Cuba and the Dominican Republic and v.v on more favorable terms. KLM / Air France granted to SCC Members a CHF 100 discount on all tickets in Economy Class between Switzerland and EU or from the destinations.

Conditions:

- Departure from: Switzerland and Europe or from the destinations
- Destinations: Havana, Punta Cana, Santo Domingo
- Valid for adults (over 18 years old) only
- Total before tax price exceeds CHF 150 per person
- One advantage code per booking
- Booking period: until 31.01.2016
- Travel period: until 31.08.2016
- Flights operated by Air France and/or KLM only.
- Paying by credit card is mandatory
- Travel class: all

How to use your advantage code?

1. Select a flight on www.airfrance.ch using the reservation form.

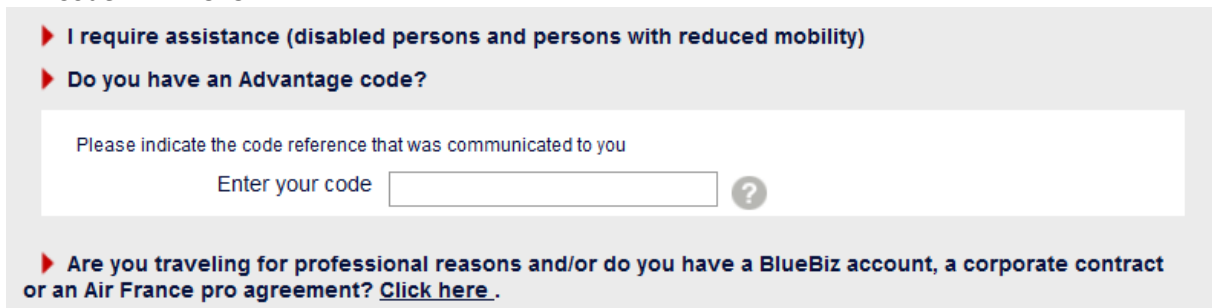


The screenshot shows the 'Purchase a ticket' form on the Air France website. The form includes the following fields and options:

- Origin:** Zurich (ZRH) - Switzerland
- Destination:** Havana, Jose Marti Internatio
- Search type:** Roundtrip (selected), One-way, Multi-destination itinerary
- Departure date:** sun 11/10/2015
- Return date:** sun 25/10/2015
- Number of passengers:** 1
- Passenger(s):** 1 Adult(25 - 99)
- Class:** Economy (lowest fare)
- Buttons:** Advanced search, Search

2. Please enter your discount code when entering your personal data (at the end of the process and before the payment).

Code: **FLYAF929**



The screenshot shows a form section for entering an advantage code. It includes the following elements:

- Checkboxes:**
 - I require assistance (disabled persons and persons with reduced mobility)
 - Do you have an Advantage code?
- Text:** Please indicate the code reference that was communicated to you
- Input field:** Enter your code []
- Help icon:** A question mark icon next to the input field.
- Additional question:** Are you traveling for professional reasons and/or do you have a BlueBiz account, a corporate contract or an Air France pro agreement? [Click here](#).

- Please enter the BlueBiz Accountnumber .
 BLUEBIZ ACCOUNT NO: **CH03434**

▶ **I require assistance (disabled persons and persons with reduced mobility)**

▶ **Do you have an Advantage code?**

▶ **Are you traveling for professional reasons and/or do you have a BlueBiz account, a corporate contract or an Air France pro agreement? [Click here](#).**

If your company is a BlueBiz member or has a corporate contract, please indicate the reference number here.

BlueBiz

Air France KLM contract

- Click on „Recalculate“ to get the price of your trip including the reduction.

TOTAL INCLUDING TAX
994,90 CHF

Convert **994,90**

▼ **Fare details**

Adult ticket including tax (x1)	1 x 1.094,90 CHF
Flight(s) Excluding Tax	1 x 570 CHF
> <u>Tax and fees</u>	1 x 524,90 CHF
Booking fee	1 x 0 CHF
<hr/>	
Reduction	- 100 CHF
<hr/>	
Options	0 CHF

- Finish your booking
- For statistic reasons please write an email after each booking to Mrs Meret Rutschmann meret.rutschmann@latconsulting.ch

Business Class Ticket:

On Business Class Flight Tickets SCC Members get a discount of 20% (valid in following booking classes: D, I, Z).

Note: The reduction is not valid on online bookings.

Conditions: same conditions as mentioned above

Payment: Invoice

Booking procedure: Booking requests per e mail to meret.rutschmann@latconsulting.ch

Please send the following information:

- Passengers name (according to your passport)
- Routing and date
- Flight Class
- Copy of passport
- Billing address
- If existing your Flying Blue Membership number
- Special request such as seat reservation or special menu.
- Please identify yourself as SCC Member.

Additional Fees: We will charge a booking of CHF 150.00 per order.

*Booking note Galileo: SI.YY*OIN CH03434*

Excess Baggage

You are allowed to carry 2 bags on each flight.

Important Information: The extra baggage have to be booked after the booking process. If you wish to carry an extra bag please send an email to Meret Rutschmann (meret.rutschmann@latconsulting.ch).